

APPLICATION FOR FUNDRAISER
(Must be submitted one week prior to event)

CLUB/ORGANIZATION: _____

SPONSOR'S NAME (Printed) _____

DATE OF REQUEST: _____

DESCRIPTION OF FUNDRAISER: (Please read Fundraising Guidelines on the reverse side of this form). If ice is needed for a fundraiser it will need to be bought by the organization. There is NO ice machine available.

PO# For this Fundraiser _____

Company you are using for Fundraiser (address/phone number) _____

DATE(S) OF FUNDRAISER: _____

Your fundraiser: **HAS** **HAS NOT** **BEEN APPROVED**

The reason for non-approval is:

Ann Stewart _____ **Date** _____
LAHS Athletic/Activities Director

Brad Parker _____ **Date** _____
LAHS Principal

Please turn in the amount raised for this event within seven (7) days of the end of the fundraiser. Money collected must be turned in daily.

Fundraising report returned _____ **yes** **Date returned** _____

Is this a Booster Club Fundraiser _____ **yes** _____ **No**

Booster club member name(printed) _____

Booster club member name (signature) _____

Date they approved fundraiser _____

GUIDELINES FOR FUNDRAISING

PHILOSOPHY

Student fundraising projects shall contribute to the overall educational experience of the students and not conflict with the instructional program.

Parent-Booster groups can raise up to 50% of the needed funds. Individual students and their families must share the responsibility for fundraising the other 50% of the funds. Families unable to raise their share of the funds can appeal to the parent-booster group for supplemental funds if necessary.

DEFINITIONS

- A. FUNDRAISING: Any organized activity that generates money or products For a school or school organization (see 513R).
- B. CHARITABLE CAUSES: Fundraising for the benefit of a local, state, or National organization.

GUIDELINES

- 1. All fundraisers must have written prior approval by a site administrator.
- 2. No fundraiser shall involve canvassing neighborhoods.
- 3. Any activity requiring extensive community fundraising involvement will have prior written approval by the Principal or Superintendent.
- 4. Schools should realize that duplicate sales running concurrently could negatively impact sales. Attempts to coordinate activities are encouraged.
- 5. Any parent organization and/or booster group functioning in support of the school will operate under these guidelines.
- 6. Games of chance (i.e. raffles, drawings, Grab or Cash, etc.) are prohibited.
- 7. Fundraisers involving commercial advertising will be approved by the Principal and Superintendent.
- 8. All existing board policies will be enforced (3450, 5135, and 5136).